



Steubenville Florida High School Youth Conference 2023

Volunteer Verification Forms

The safety of the youth is our number one priority. The Steubenville Florida Conference Office works closely with each Diocese in Florida to ensure that all adults attending the conference have completed the Safe Environment Requirements in accordance of the policies under the "Charter for the Protection of Children and Young People."

Each form below is specific to one of the seven (arch)dioceses in the state of Florida and one for out-of-state Mercy Crew.

Submit the proper form to your home diocesan contact. **DO NOT send this entire packet to your Diocesan Contact, they will NOT process your form.**

Diocesan Contacts

Diocese of Orlando

Signed and Sealed by your Parish Pastor

Archdiocese of Miami

Stephen Colella
Cabinet Secretary of Parish Life
Phone: 305-762-1126
Email: scolella@theadom.org

Diocese of Palm Beach

Kathy Casey
Diocese of Palm Beach Safe Environment Office
Phone: 561-775-9530
Email: kc Casey@diocesepb.org

Diocese of Pensacola/Tallahassee

Jeanne M. Blake
Office of Human Resource and Safe Environment
Phone: [850-435-3570](tel:850-435-3570)
Email: blakej@ptdiocese.org

Diocese of St. Augustine

Norma Garcia
Diocese of St. Augustine Youth and Young Adult Ministry
Phone: 904-262-3200 ext. 108
Email: ngarcia@dosafli.com

Diocese of St. Petersburg

Kim Sbarra
Safe Environment Office
Phone: 727-344-1611 ext. 5303
Email: ks@dosp.org

Diocese of Venice

Cara Smith
Diocese of Venice Background Screening Coordinator
Phone: 941-441-1104
Email: Smith@dioceseofvenice.org

Out of Florida Diocese

Signed and Sealed by your Home Diocesan Office (last form).



STEUBENVILLE
CONFERENCES

Volunteer
2023 Verification Form
Diocese of Orlando

As Pastor of _____ Church/Parish in the Diocese of **Orlando**, I hereby notify Catholic Servant Ministries, Inc that each adult listed below has been background checked and cleared in accordance with the policies of the Diocese under the “Charter for the Protection of Children and Young People” as set forth by the United States Conference of Catholic Bishops. I understand that no adult will be permitted to attend as a volunteer or participate that has not been cleared by their home diocese and is listed on this declaration.

Parish: _____

#	Full Legal Name <small>(Must Match Online Registration)</small>	Date of Fingerprinting <small>(Completed by Pastor ONLY)</small>
1.		

(PARISH SEAL)

Signature of Pastor

Date Verified and Signed



STEUBENVILLE
CONFERENCES

Volunteer
2023 Verification Form
Archdiocese of Miami

As Archbishop/Vicar General/Chancellor of the Diocese of **Miami**, I hereby notify the Catholic Servant Ministries, Inc. and the Steubenville Florida Youth Conference Office that the adult listed below has been background checked and cleared in accordance with the policies of our (arch)diocese under the "Charter for the Protection of Children and Young People" as set forth by the United States Conference of Catholic Bishops. I understand that no adult will be permitted to attend as a volunteer or participate that has not been cleared by their home diocese and is named on this declaration.

Parish: _____

#	Full Legal Name (Must Match Online Registration)	Date of Background Check (Completed by Archdiocesan Office ONLY)	Date of PGC (Completed by Archdiocesan Office ONLY)	VIRTUS Report Submitted (Completed by Archdiocesan Office ONLY)
1.				

(DIOCESAN SEAL)

Signature of Archbishop/Vicar General /Chancellor

Date Verified and Signed



STEUBENVILLE
C O N F E R E N C E S

Volunteer
2023 Verification Form
Diocese of Palm Beach

As Bishop/Vicar General/Chancellor/Vice Chancellor of the Diocese of **Palm Beach**, I hereby notify the Catholic Servant Ministries, Inc. and the Steubenville Florida Youth Conference Office that the adult listed below has been background checked and cleared in accordance with the policies of our (arch)diocese under the "Charter for the Protection of Children and Young People" as set forth by the United States Conference of Catholic Bishops. I understand that no adult will be permitted to attend as a volunteer or participate that has not been cleared by their home diocese and is named on this declaration.

Parish: _____

#	Full Legal Name (Must Match Online Registration)	Date of Diocesan Background Check (Completed by Diocesan Office ONLY)	Date of PGC (Completed by Diocesan Office ONLY)
1.			

Signature of Bishop/Vicar General/
Chancellor/Vice Chancellor

(DIOCESAN SEAL)

Date Verified and Signed



STEUBENVILLE
CONFERENCES

Volunteer
2023 Verification Form
Diocese of Pensacola-
Tallahassee

As Bishop/Vicar General/Chancellor/Vice Chancellor of the Diocese of **Pensacola-Tallahassee**, I hereby notify the Catholic Servant Ministries, Inc. and the Steubenville Florida Youth Conference Office that the adult listed below has been background checked and cleared in accordance with the policies of our (arch)diocese under the “Charter for the Protection of Children and Young People” as set forth by the United States Conference of Catholic Bishops. I understand that no adult will be permitted to attend as a volunteer or participate that has not been cleared by their home diocese and is named on this declaration.

Parish Name: _____

#	Full Legal Name (Must Match Online Registration)	Date of Diocesan Background Check (Completed by Diocesan Office ONLY)	Date of PGC (Completed by Diocesan Office ONLY)
1.			

(DIOCESAN SEAL)

Signature of Bishop/Vicar General
/Chancellor/Vice Chancellor

Date Verified and Signed



STEUBENVILLE
CONFERENCES

Volunteer
2023 Verification Form
Diocese of St. Augustine

As Bishop/Vicar General/Chancellor/Vice Chancellor of the Diocese of **St. Augustine**, I hereby notify the Catholic Servant Ministries, Inc. and the Steubenville Florida Youth Conference Office that the adult listed below has been background checked and cleared in accordance with the policies of our (arch)diocese under the “Charter for the Protection of Children and Young People” as set forth by the United States Conference of Catholic Bishops. I understand that no adult will be permitted to attend as a volunteer or participate that has not been cleared by their home diocese and is named on this declaration.

Parish: _____

#	Full Legal Name (Must Match Online Registration)	Date of Diocesan Background Check (Completed by Diocesan Office ONLY)	Date of PGC (Completed by Diocesan Office ONLY)
1.			

(DIOCESAN SEAL)

Signature of Bishop/Vicar General/
Chancellor/Vice Chancellor

Date Verified and Signed



STEUBENVILLE CONFERENCE S

Volunteer 2023 Verification Form Diocese of St. Petersburg

As Bishop/Vicar General/Chancellor of the Diocese of **St. Petersburg**, I hereby notify the Catholic Servant Ministries, Inc. and the Steubenville Florida Youth Conference Office that the adult listed below has been background checked and cleared in accordance with the policies of our (arch)diocese under the "Charter for the Protection of Children and Young People" as set forth by the United States Conference of Catholic Bishops. I understand that no adult will be permitted to attend as a volunteer or participate that has not been cleared by their home diocese and is named on this declaration.

Parish: _____

#	Full Legal Name (Must Match Online Registration)	Date of Diocesan Background Check (Completed by Diocesan Office ONLY)	Date of PGC (Completed by Diocesan Office ONLY)
1.			

(DIOCESAN SEAL)

Signature of Bishop/Vicar General
/Chancellor

Date Verified and Signed



STEUBENVILLE
CONFERENCES

Volunteer
2023 Verification Form
Diocese of Venice

As Bishop/Vicar General/Chancellor/Vice Chancellor of the Diocese of **Venice**, I hereby notify the Catholic Servant Ministries, Inc. and the Steubenville Florida Youth Conference Office that the adult listed below has been background checked and cleared in accordance with the policies of our (arch)diocese under the "Charter for the Protection of Children and Young People" as set forth by the United States Conference of Catholic Bishops. I understand that no adult will be permitted to attend as a volunteer or participate that has not been cleared by their home diocese and is named on this declaration.

Parish: _____

#	Full Legal Name (Must Match Online Registration)	Date of Background Check (Completed by Diocesan Office ONLY)	Date of PGC (Completed by Diocesan Office ONLY)
1.			

(DIOCESAN SEAL)

Signature of Bishop/Vicar General/
Chancellor/Vice Chancellor

Date Verified and Signed



STEUBENVILLE CONFERENCES

Volunteer 2023 Verification Form Out of Florida Diocese

As (Arch)Bishop/Vicar General/Chancellor/Vice Chancellor/Safe Environment Director of the (Arch)Diocese of _____

I hereby notify the Catholic Servant Ministries, Inc. and the Steubenville Florida Youth Conference Office that the adult listed below has been background checked and cleared in accordance with the policies of our (arch)diocese under the "Charter for the Protection of Children and Young People" as set forth by the United States Conference of Catholic Bishops. I understand that no adult will be permitted to attend as a volunteer or participate that has not been cleared by their home diocese and is named on this declaration.

Parish: _____

#	Full Legal Name (Must Match Online Registration)	Date of Diocesan Background Check (Completed by Diocesan Office ONLY)
1.		

Signature of Bishop/Vicar General/
Chancellor/Vice Chancellor/Safe
Environment Director

(DIOCESAN SEAL)

Date Verified and Signed